



June 3, 2020

Dear Graduate,

First of all, let me take the time to congratulate you for your accomplishment. Graduating from high school is something for which to be proud and celebrated. Also, I would like to thank you for your patience and understanding during this very unusual time in our world today. As we prepare for your graduation ceremony on June 20, 2020, I want to give you an update on the tentative plans and schedule we have in place. Please share this with your family.

1. **Location:** As you probably already know, the graduation ceremony will take place on the baseball field.
2. **Time:** The Graduation Ceremony will start at 8:00 p.m. You will need to arrive at 7:00 pm
3. **Graduation Practice:** June 19, 2020 at 9:00 a.m. Meet at Baseball Field.
4. **Cap and Gown:** Pick up at main office if you have not done so already.
5. **Parking:**
 - **Graduate and handicap parking:** In the main parking lot at the baseball field near the press box.
 - **Family and guest parking:** In the area behind the right field fence.
 - **Overflow parking:** At the school with shuttles available to transport guests to and from the field.
6. **Seating:** All seating will be spaced according to CDC Social Distancing Guidelines
 - **Graduate Seating:** Graduate seating and the stage will be placed between pitcher's mound and backstop.
 - **Guest Seating:** All guest seating will be in the outfield. Each student will be assigned a number. Your assigned number corresponds to an area on the field your family is to be located during the ceremony. Individual family areas will be marked and spaced to follow social distancing guidelines. We are asking you to have 5-10 people in your area. The hope is to have chairs already in your area. However, it would be helpful for your family to bring lawn chairs. Your assigned number is included with this letter.
 - **Overflow Seating:** Directed to seating upon arrival.
 - **Board of Education and Faculty seating:** Near the first base dugout.
7. **Pictures:**
 - Our current plan is to have a photographer to take a picture of graduate receiving his or her diploma while on stage and then a second picture off the stage before returning to seat. These pictures will be available for purchase after graduation through the photographer.
 - Plans are being made for a class photo. Details will be communicated during graduation practice.
 - There will be a designated area for **one** member of a graduate's family to take pictures as graduate receives diploma. As soon as graduate exits the stage, the family member needs to leave the picture area so the next person can enter the area.
8. **Social Distancing:** I understand this can be an inconvenience but please adhere to guidelines during the ceremony. Also, please understand social distancing may not be a concern of yours, but it could be extremely important to someone else in attendance.
9. **School Event:** Graduation is a school sponsored event. All rules and regulations set forth by the Stoutland R-II School District will be followed. The graduation ceremony is a privilege not a right. You have earned the right for your diploma. Please keep in mind a student or a guest can

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Lance Foulk, Principal



be removed from the ceremony if your conduct does not adhere to school policy.

10. Rose Ceremony: Due to social distancing guidelines this will have to be taken care of on your own before or after the graduation ceremony. It is your responsibility to purchase roses.

11. Reminder: This plan may have to be adjusted due to CDC Guidelines.

Sincerely,

Lance Foulk
Principal
Stoutland R-II School District